

Approved by

Academic Council

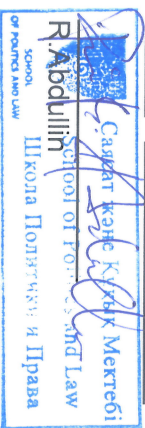
« 26 » 2023 № 16

\_\_\_\_\_ KurenKeyeva

Accepted by

Council of School of Politics and Law

« \_\_\_\_\_ » 2023



**Passport of the EP «7M04203 - Jurisprudence»  
School of Politics and Law**

Agreed by

LLP Agency of Legal Services  
"YUR - DIPLOMAT"

« \_\_\_\_\_ » 2023

\_\_\_\_\_ A. Esymbekuly



Level of education: Postgraduate  
Direction of training: 7M041 Business and management

Passport of the educational program «7M04203 Jurisprudence »

1	University (Developer)	IE "ALMATY MANAGEMENT UNIVERSITY "
2	Code and classification of the field of education	7M04 Business, management and law
3	Code and classification of training direction	7M042 Law
4	Serial number and name of the EP group	M078 Law
5	EP type	Current
6	Name of EP	7M04203 Jurisprudence
7	Purpose of the EP	Training of highly qualified, competitive masters of law with professional and entrepreneurial skills that ensure their relevance and sustainable competitiveness in the business market and the possibility of self-realization in the legal support of business
8	Qualification characteristics of the EP graduate:	<p><b>Field of the professional activity of the EP graduate:</b>  Graduates are in demand on the labor market, namely, in the field of: consulting, law enforcement, rule-making, analytics; advocacy and notaries; corporate sphere and in independent practice.</p> <p><b>Objects of the professional activity:</b>  state, commercial and non-profit organizations</p> <p><b>Subject of the professional activity:</b>  protection of rights of subjects of business, citizens, legal entities, and state</p> <p><b>Types of professional activity of the EP graduate:</b>  1. Human rights activities;  2. Law enforcement;  3. Law-making activity;  4. Consulting activities;  5. Judicial-executive activity;</p> <p><b>Functions of the professional activity of the EP graduate:</b>  Teaching of disciplines in the EP profile; carry out legal protection of rights and freedoms of citizens and business entities; provide qualified legal opinions and advice in resolving legal disputes.</p>
9	Level on NQF	7
10	Level on SQK	7
	Distinctive features of the EP	no
11	Partner university (SOP)	
	Partner university (DDOP)	
12	Language of education	Russian
13	Volume of the credits	60
14	Awarded academic degree	Master of Laws
15	Period of study	1 year

16	Date of the EP approval by the Academic Council	26.04.2023
17	Existence of the annex to the license for the direction of personnel training. The license number on the direction of training	application to license 043 dated March 27, 2019 KZ03LAA00008295 dated 03/02/2017,
18	EP accreditation	
19	Atlas of new professions	not provided
20	Professional standard	

№	Результат обучения	
1	ON 1 Make effective management decisions, form an effective team in a cross-cultural environment with the use of emotional intelligence as well as to analyze trends in people's behavior in the field of professional activity	ON 1
2	ON 2 Readiness for self-development, self-realization, use of creative potential, expansion and deepening of knowledge for professional activities, expansion of professional competencies in the field of management	ON 2
3	ON 3 Form effective communications, correctly and logically formulate thoughts both orally and in writing in a foreign language, clearly and unambiguously present the information, ideas, conclusions, problems and solutions	ON 3
4	ON 4 Conduct independent scientific and applied research in a new environment, collect and interpret information with the use of modern information technologies and summarize the results of research and analytical work in the form of a master's project, scientific article, report, analytical note, etc.	ON 4
5	ON 5 Use legal methods and modern business research tools: planning, application, interpretation of business research results in order to make entrepreneurial decisions in the legal activities	ON 5
6	ON 6 Analyze legal situations and give qualified legal opinions and advice, interpret the legal acts of the Republic of Kazakhstan	ON 6
7	ON 7 Provide qualified legal protection of rights and freedoms of citizens and business entities	ON 7
8	ON 8 Be proficient in the preparation of legal documents, collect and interpret information in order to form legal judgments, taking into account social, ethical and scientific considerations, understand the meaning of principles and culture of the academic integrity	ON 8

Graduate competency model of the EP

Competences of the EP graduate	Competencies expressed in the expected ROs	Dublin descriptors	Indicators (Knowledge, Abilities, Skills)	Modules and disciplines of the EP
<b>Basic competencies</b>				
<p>Development of effective management decisions based on a critical analysis of the current situation in different areas of economic, social and legal activities</p>	<p>ON Make effective management decisions, form an effective team in a cross-cultural environment with the use of emotional intelligence as well as to analyze trends in people's behavior in the field of professional activity</p>	<p>2. Putting into practice knowledge and ability to understand</p>	<p><b>Knowledge:</b></p> <ul style="list-style-type: none"> <li>- main stages in the development of management as a science and profession;</li> <li>- principles of development and patterns of functioning of the organization;</li> <li>- roles, functions and tasks of a manager in a modern organization;</li> <li>- main business processes in the organization;</li> <li>- basic theories and concepts of interaction between people in an organization, including issues of motivation, group dynamics, team building, communications, leadership and conflict management;</li> <li>- types of organizational culture and methods of its formation;</li> <li>- basic and theories and approaches to the implementation of organizational change.</li> </ul> <p><b>Be able to:</b></p> <ul style="list-style-type: none"> <li>- define goals and formulate tasks related to the implementation of professional functions;</li> <li>- organize team interaction to solve managerial problems;</li> <li>- analyze communication processes in the organization and develop proposals to improve their effectiveness;</li> <li>- develop programs for the implementation of organizational changes and evaluate their effectiveness;</li> <li>- develop measures to motivate and stimulate the organization's personnel;</li> <li>- develop corporate, competitive and functional strategies for the development of the organization.</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>- analyze the external and internal environment of the organization;</li> <li>- analyze the organizational structure and develop proposals for its improvement;</li> <li>- ability to manage a group, a team based on the emotional leadership, professional activities, methods to reduce staff resistance to changes,</li> <li>- to use various methods of a conflict resolution.</li> </ul>	<p><b>Basic module</b> Management</p>

		5. Self-learning	<p><b>Knowledge:</b></p> <ul style="list-style-type: none"> <li>- psychological aspects of management, ways to resolve conflict situations in a team;</li> <li>- socio-psychological foundations of management activities;</li> <li>- methods of studying psychological phenomena in the field of management.</li> </ul> <p><b>Be able to:</b></p> <ul style="list-style-type: none"> <li>- highlight the psychological component of the management process; analyze the psychological characteristics of management efficiency; understand the characteristics of the psychology of the individual and the group;</li> <li>- use social and psychological methods of managerial communication in their activities;</li> <li>- communicate effectively and influence on the behavior of others;</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>- in planning and organizing the work of the team; skills of communication with colleagues and managers;</li> <li>- in studying and evaluating the psychological features of employees</li> </ul> <p><b>Knowledge:</b></p> <ul style="list-style-type: none"> <li>- describe modern approaches to project management.</li> </ul> <p><b>Be able to:</b></p> <ul style="list-style-type: none"> <li>- apply modern approaches, methods and technologies, as well as best practices in the field of project management.</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>- to form project documentation, ideas and draw conclusions for project participants;</li> <li>- to form a calendar plan and terms of project implementation;</li> <li>- <b>to carry out an economic evaluation of the project;</b></li> <li>- <b>to develop and propose options for the use of new information technologies in the project management.</b></li> </ul> <p><b>Be able to:</b></p> <ul style="list-style-type: none"> <li>- analyze one's own behavior and behavior of an individual and groups in the organization.</li> </ul>	<p><b>Basic module</b> Psychology of management</p> <p><b>Basic module</b> Project Management Practice</p> <p><b>Basic module</b> Psychology of management</p>
ON 2	Readiness for self-development, self-realization, use of creative potential, expansion and deepening of knowledge for professional activities, expansion of professional competencies in the field of management			

<p>Competent communication in the field of the professional activity (ORC)</p>	<p>ON 3 Form effective communications, correctly and logically formulate thoughts both orally and in writing in a foreign language, clearly and unambiguously present the information, ideas, conclusions, problems and solutions</p>	<p>4. Communication skills</p>	<p><b>Knowledge:</b> - knowledge of written and oral effective communication in a foreign language in the professional and scientific activities. <b>Be able to:</b> - apply Knowledge in the field of professional and scientific activities in oral and written professional and business communication, when working with special and scientific literature in a foreign language. - operate with scientific terms, as well as justify their opinions and proposals. - make brief annotations, conduct a conversation, make messages and understand scientific discourse in a foreign language. <b>Skills:</b> - speech activity (reading, writing, listening, oral communication); - self-improvement of the language level; - search, analysis and synthesis of information on the scientific fields in a foreign language.</p>	<p><b>Basic module</b> Foreign language (professional)</p>
<p>Conducting of the research work in the professional activity</p>	<p>ON 4 Conduct independent scientific and applied research in a new environment, collect and interpret information with the use of modern information technologies and summarize the results of research and analytical work in the form of a master's project, scientific article, report, analytical note, etc.</p>	<p>3. Ability to make judgments, evaluate ideas and formulate conclusions</p>	<p><b>Knowledge:</b> - to explain and substantiate the essence and characteristic features of scientific research modern methodology; - describe and distinguish the basic principles and methods of qualitative and quantitative data analysis; <b>Be able to:</b> - prepare analytical materials for evaluating activities in the professional field and making strategic decisions; - apply methods for selecting and evaluating research topics; - design the study; - choose methods and forms of research in branches and fields of activity; <b>Skills:</b> - literature review, collecting and processing up-to-date scientific information on the research topic, including texts in a foreign language.</p>	<p><b>Research module</b> ERWM</p>

	<p>ON 5</p> <p>Use legal methods and modern business research tools: planning, application, interpretation of business research results in order to make entrepreneurial decisions in the legal activities</p>		<p><b>Knowledge:</b></p> <ul style="list-style-type: none"> <li>-different business research methods</li> </ul> <p><b>Be able to:</b></p> <ul style="list-style-type: none"> <li>-prepare analytical materials for evaluating activities in the field of economic policy and making strategic decisions;</li> <li>-choose methods and forms of research in branches and fields of activity;</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>-interpretation of the results of business research for making managerial decisions in the professional activities.</li> </ul>	<p><b>Basic module</b></p> <p>Business Research</p>
<b>Professional competencies</b>				
<p>Analyze and competently apply legal acts to legal situations</p>	<p>ON 6</p> <p>Analyze legal situations and give qualified legal opinions and advice, interpret the legal acts of the Republic of Kazakhstan</p>	<p>1. Knowledge and understanding</p>	<p><b>Knowledge:</b></p> <ul style="list-style-type: none"> <li>- demonstrate knowledge and understanding of legal terms;</li> <li>- knowledge of the main patterns of occurrence, the mechanism of the state,</li> <li>- know the system of law and the system of legislation, the mechanisms and forms of legal regulation and the implementation of law, as well as the functioning of the methodology of legal analysis;</li> </ul> <p><b>Be able to:</b></p> <ul style="list-style-type: none"> <li>- use in practice the norms of the theory of state and law and the legal systems of modernity;</li> <li>- navigate in state-legal events, evaluate them, interpret legal norms, analyze the actions and deeds of citizens in terms of compliance (non-compliance) with legal requirements;</li> <li>- analyze various theories and concepts; determine the general and particular, advantages and disadvantages, the prospects for use in the modern legal system.</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>- correct interpretation and application of legal acts</li> </ul>	<p><b>Professional module</b> Theory of state and law: analysis of modern legal systems</p>
<p>Ability to protect competently the rights and legitimate interests of citizens and legal entities and to represent their interests</p>	<p>ON 7</p> <p>Provide qualified legal protection of rights and freedoms of citizens and business entities</p>	<p>2. Putting into practice knowledge and ability to understand</p>	<p><b>Knowledge:</b></p> <ul style="list-style-type: none"> <li>--know the main problems in the field of the Civil law; determine the relationship of problems in the field of the Civil law in an integral system of knowledge and their significance for the implementation of law in professional activities.</li> <li>- know the legal sources which govern civil circulation; economic activity, principles of legislative regulation of economic activity. In the process of law enforcement practice, the ability to professionally interpret the rules of law and carry out a comprehensive comparative legal analysis of regulations.</li> <li>- know how to participate in the preparation of legal acts draft and other legal documents in the field of the Civil law.</li> </ul> <p><b>Be able to:</b></p> <ul style="list-style-type: none"> <li>- analyze the norms of civil legislation; illustrate theoretical</li> </ul>	<p><b>Professional module</b> Actual problems of the Civil law</p>

		<p>provisions with examples of law enforcement practice;</p> <ul style="list-style-type: none"> <li>- when giving a qualified legal opinion and advice in resolving civil legal disputes, correctly understand and determine the applicable regulations, including international ones, their legal force, identify gaps and conflicts in the process of analyzing and interpreting substantive and procedural norms;</li> <li>- based on the materials of judicial practice and theoretical developments, in the process of analyzing and interpreting the norms, identify imperfections in legal technique, gaps, conflicts in relation to specific civil and civil procedural legal relations, including the norms governing conciliation procedures.</li> <li>- provide qualified explanations on the content and application of the rules of law in the field of the Civil law and Arbitration law.</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>- have skills to resolve urgent problems of modern civil law, as well as to introduce new knowledge and skills into professional activities;</li> <li>- have skills to develop legal knowledge, legal thinking and legal culture, analysis of various legal phenomena, legal facts, legal norms and legal relations in the field of civil law;</li> <li>- have skills to analyze and solve major legal problems, incl. legal conflicts, ways to resolve them, starting from the stage of pre-trial settlement of the dispute; the skills of analyzing various legal phenomena, legal facts, legal norms and legal relations that are objects of professional activity.</li> <li>- use of legal technique in the preparation of legal acts and legal documents.</li> <li>- give qualified legal opinions and advice in specific types of legal activities, as well as on specific legal conflicts, with a mandatory explanation of the benefits of amicable settlement of the dispute</li> </ul> <p><b>Knowledge:</b></p> <ul style="list-style-type: none"> <li>- demonstrate the knowledge and understanding of legal categories: consumer, protection of consumer rights, legal characteristics of services, characteristics of goods, works and services;</li> <li>- demonstrate knowledge on the quality of goods.</li> </ul> <p><b>Be able to:</b></p> <ul style="list-style-type: none"> <li>- use the rights of the consumer to the proper quality of goods, know how to determine the quality of goods, works, services;</li> <li>- carry out control of quality of goods;</li> <li>- consumer protection.</li> </ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"> <li>- analyze and correctly apply the legal acts of the Republic of</li> </ul>	<p><b>Professional module</b> Protection of consumer rights in modern conditions</p>



Theoretical and practical aspects of drafting and examination of legal documents and contracts	ON 8 Be proficient in the preparation of legal documents, collect and interpret information in order to form legal judgments, taking into account social, ethical and scientific considerations, understand the meaning of principles and culture of the academic integrity	2. Putting into practice knowledge and ability to understand	<p>Kazakhstan on the protection of consumer rights; - analyze law enforcement practice, apply skills of legal analysis of specific situations; - provide legal protection to consumers.</p> <p><b>Knowledge:</b> - understanding of topical problematic issues of the theory and application of labor legislation, analysis of acute problems of law enforcement and judicial practice; - know the current labor legislation of the Republic of Kazakhstan; - know the procedure for concluding, the grounds and procedure for terminating an employment contract; - know the main ways how to protect labor rights of employees.</p> <p><b>Be able to:</b> - analyze and apply labor law in resolving labor disputes - solve practical problems based on the acquired knowledge and study of the normative resolutions of the Supreme Court of the Republic of Kazakhstan on the judicial practice of applying labor legislation; - interpretation of norms and their application to specific legal situations and resolution of labor disputes.</p> <p><b>Skills:</b> - give legal opinions and consultations on the issues of labor relations; - carry out legal protection of employees, employers; - representation of interests at the pre-trial stage.</p> <p><b>Knowledge:</b> - use the professional legal knowledge in order to protect rights and freedoms of a man and a citizen, explain the provisions of applicable regulatory legal acts, choose the right way to protect civil rights, draw up and execute claim documentation, with the use of measures for pre-trial settlement of the dispute peacefully, including through the conclusion of a mediative or participatory agreement. - use the main methods and means of pre-trial settlement of civil disputes, including disputes through mediation; - use the main methods and means of resolving civil disputes in court amicably, including mediation and through the conclusion of participatory agreements</p> <p><b>Be able to:</b> - competently apply normative legal acts in accordance with the current domestic legislation and normative acts in resolving civil disputes; identify gaps in existing legislation; - find and use a specific rule of law to the existing disputable material legal relationship; draw conclusions about the</p>	<p><b>Professional module</b> Actual problems of the Civil process Industrial practice</p>
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			<p>prospectively for resolving the dispute; give qualified legal opinions and advice on judicial protection of the violated rights of citizens and organizations, the choice of the form of protection of violated rights, with a mandatory explanation of the advantages of pre-trial settlement of the dispute amicably.</p> <ul style="list-style-type: none"><li>- In order to provide professional legal assistance / advice, give a legal opinion on civil law disputes, or on legal issues, freely operate with the concepts and categories of the scientific and practical apparatus of civil procedural law; enjoy judicial practice;</li><li>- draw up procedural documents in civil cases, including documents within the framework of pre-trial dispute resolution (for example, pre-trial protocol), or within the framework of alternative dispute resolution (applications, complaints, requests, appeals to the relevant authorized bodies, etc.).</li></ul> <p><b>Skills:</b></p> <ul style="list-style-type: none"><li>- making the right decisions in the course of civil proceedings, starting from the stage of pre-trial settlement of disputes.</li><li>- qualified drafting of procedural documents on behalf of the court, judge and persons involved in the case.</li><li>- give qualified legal opinions and consultations in specific types of legal activities and on specific civil disputes.</li></ul>	
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make entrepreneurial decisions in the legal activities		community.. The discipline describes and analyzes modern approaches, methods and technologies, as well as best practices in the field of project management; generates project documentation, ideas and draw conclusions for project participants; forms a calendar plan and terms of project implementation; conducts a legal assessment of the project; develops and offers options for the use of new information technologies in the project management.											
Project Management Practice	The discipline develops skills in conducting business research in the form of planning and organizing it, using of modern business research tools, interpreting of business research results for making managerial decisions in the professional activities. The discipline teaches how to choose methods and forms of research in branches and fields of activity; conduct research on the influence of external factors on business development; analyze the competitive environment; conduct a	BD	EC	4	x								
Business Research	The discipline describes and analyzes modern approaches, methods and technologies, as well as best practices in the field of project management; generates project documentation, ideas and draw conclusions for project participants; forms a calendar plan and terms of project implementation; conducts a legal assessment of the project; develops and offers options for the use of new information technologies in the project management.	BD	EC	4				x	x				

			<p>study of market opportunities for the launch of a new product; apply different methods of business research; conduct business analysis and diagnostics.</p>							
<p>Professional module</p>	<p>ON 6 Analyze legal situations and give qualified legal opinions and advice, interpret the legal acts of the Republic of Kazakhstan</p> <p>ON 7 Provide qualified legal protection of rights and freedoms of citizens and business entities</p> <p>ON 8 Be proficient in the preparation of legal documents, collect and interpret information in order to form legal judgments, taking into account social, ethical and scientific considerations, understand the meaning of principles and culture of the</p>	<p>Theory of state and law: analysis of modern legal systems</p>	<p>Discipline examines the legal worldview and legal culture, analysis of legal systems for the study of other legal disciplines. Discipline studies the emergence, development and functioning of legal analysis methodology; problems of theory of law and legal systems. Discipline explains in practice the norms of theory of state and law and the legal systems of modernity.</p>	<p>PD</p>	<p>UC</p>	<p>5</p>			<p>X</p>	
	<p>Actual problems of the Civil law</p>		<p>Discipline gives knowledge about the RK civil legislation, legal regulation of subjects of civil law, exercising and protection of civil rights, peculiarities of civil liability, controversial issues of transactions, problems of law of obligations, problems of inheritance law and theory of personal rights. Discipline gives qualified legal opinions and consultations, and draw up executing legal documents.</p>	<p>PD</p>	<p>EC</p>					<p>X</p>










	interpret information with the use of modern technologies and summarize the results of research and analytical work in the form of a master's project, scientific article, report, analytical note, etc.		data on the object of study and solve problems that arise in the course of the research work; expand and deepen knowledge in the professional activities.																
FA		Design and defense of the master's project	Demonstration of knowledge and skills in the form of a project, which are aimed at solving an applied problem in the professional field.																
				PD	UC	8	x	x	x	X	x	x	x	x	x				

**Agreed by:**

Vice-Rector for Academic affairs

Director of Methodology Department  
Dean of the School of Politics and Law

  
A. Aryn  
  
F. Abdoldina  
  
R. Abdullin

**Worked out by:**

Program leader of the EP "Jurisprudence"

  
N. Myrnbayeva