



**ALMA**  
ALMATY MANAGEMENT  
**UNIVERSITY**  
— Powered by —  
Arizona State University®

Approved by  
Rector of EI "Almaty Management"  
University"

\_\_\_\_\_ Kurenkeyeva G.T.  
"\_\_\_" \_\_\_\_\_ 2024

Document type: **Regulations**  
Code: **P-BRPS-03**  
Document name: **Regulations on the Student Council**  
Edition: **2**  
Process owner: **Vice-Rector for Student Support and Development**  
Process: **Student support and development**  
Revision period: **3 years**  
Effective date: \_\_\_\_\_ 20\_\_\_\_  
Cancellation date: \_\_\_\_\_ 20\_\_\_\_\_

Grounds for cancellation: \_\_\_\_\_

	Position	Full name	Signature	Date
<b>Developed by</b>	Head of the Student Support Center	Amirova M.S.		

### **1. Purpose of the document**

This document defines the procedure for the formation, powers and organization of activities of the University Student Council.

### **2. Application area**

The requirements of these regulations are mandatory for execution and control by the Student Development Center.

### **3. Definitions and abbreviations**

University – Higher education institution

### **4. References to documents**

Internal regulatory documents:

- ✓ Code of Ethics

### **5. General provisions**

- 5.1 AlmaU Student Council is a collegial body and is created to ensure the implementation of the students' rights to participate in the management of the educational and upbringing process, solving important issues in young students' life, developing their social activity, supporting and implementing student initiatives, acting on the basis of these Regulations on the Student Council.
- 5.2 The Student Council may include participants of student organizations in accordance with these Regulations.
- 5.3 The activities of the Student Council are aimed at self-realization of university students through their needs.
- 5.4 The Student Council determines the main directions of student activity; Organizes and controls events, draws up a work plan for the Student Council and participates in drawing up work plans for student organizations.
- 5.5 Members of the Student Council bring information about events and decisions of the Student Council to students of all years through the Advising Center's newsletters, instant messengers (whatsapp, Instagram, telegram), as well as using printed materials and placing them on information boards and displays, help in organizing students for preparation and carrying out specific activities in monitoring the implementation of training.
- 5.6 The decisions of the Student Council apply to all AlmaU students .

### **6. Goals and objectives**

- 6.1 The main goal of AlmaU Student Council is to ensure independent resolution of general issues related to student life and to attract the active students to joint educational activities, to provide conditions for the spiritual, physical, and intellectual development of students, to assist in the implementation of vital issues in the organization of education, everyday life, leisure, and promoting the improvement of professional training of AlmaU graduates .

6.2 The Council is a collegial body of student self-government, designed to establish and intensify creative work among young people and contribute to the formation of a spiritual and moral atmosphere.

6.3 Main tasks of the Council:

- ✓ organization of student life, interaction of all years;
- ✓ supervision of student organizations;
- ✓ development of initiative and social activity of students;
- ✓ realizing the students' interests and needs;
- ✓ carrying out work aimed at increasing the responsibility and demands of students to the level of knowledge, nurturing a careful attitude towards property, and loyalty to the University;
- ✓ informing students about necessary university events;
- ✓ development of a high culture of behavior among students, popularization of a healthy lifestyle and activation of life position. increasing self-confidence;
- ✓ protection and representation of the students' rights and interests;
- ✓ formation and consolidation of the traditions of student life at the University and strengthening the image of the University both in the Republic of Kazakhstan and abroad.

6.4 Basic principles of the Student Council:

- ✓ strict compliance with legislation (the principle of legality) and regulatory rules of the University;
- ✓ respect for the interests, dignity and opinions of AlmaU students ;
- ✓ respect for the opinions of the majority and minority (the principle of equality);
- ✓ collegiality in decision-making, mutual and personal responsibility and execution of decisions made (principle of responsibility);
- ✓ openness, freedom of opinion, discussions, resolution of emerging conflicts through negotiations and compromise (the principle of openness);
- ✓ +autonomy and independence in managing affairs and solving problems (the principle of self-government).

## **7. Structure and procedure for the formation of the Student Council**

7.1 The Student Council is formed from students who are part of the team of one of the student organizations and is responsible for its development.

7.2 The Council operates during the academic year.

7.3 The chairman is elected from among the general council by anonymous voting among all members.

7.4 For unsatisfactory work and poor academic performance, any member of the Student Council can be re-elected early on the initiative of 2/3 of the number of members of the Student Council, also on their own initiative or on the initiative of the University administration.

7.5 Organizational structure of the Council:

- ✓ Chairman of the Student Council
- ✓ Deputy Chairman of the Student Council.
- ✓ Members of the Student Council
- ✓ Student Ombudsman

The composition of the Student Council is formalized by the Order of the University Rector.

**7.6 Termination of the Chairman of AlmaU Student Council:**

- ✓ The Chairman of the Student Council may be relieved of his position if he applies for resignation;
- ✓ due to the expulsion of a student holding the post of chairman;
- ✓ due to health reasons unable to perform these duties;

In case of early resignation of the chairman, his duties are performed by the deputy chairman. The issue of appointing a new chairman is decided at the next meeting of the Student Council.

**8. Rights of the Student Council**

**8.1 The Student Council has the right:**

- ✓ participate in the development and improvement of regulations relating to the interests of students;
- ✓ participate in assessing the quality of the educational process. Prepare and submit proposals to the governing bodies of the university on its optimization, taking into account the scientific and professional interests of students, adjusting the organization of life and recreation of students;
- ✓ conduct ongoing organizational meetings with students (prefects, meetings with first-year students, applicants, etc.);
- ✓ participate in the consideration of issues related to students' violation of academic discipline and internal regulations at the university;
- ✓ participate in the development and implementation of a system of rewards for students for achievements in various areas of educational and extracurricular activities, including actively participating in the activities of the Student Council and the public life of the university;
- ✓ take part in a meeting of the disciplinary committee of the university;
- ✓ request and develop, in the prescribed manner, from the university governing bodies the information necessary for the activities of the Student Council: use, in the prescribed manner, the information available to the university governing bodies;
- ✓ take direct part in the planning, preparation, conduct and analysis of non-curricular activities of the university;
- ✓ contact any structural unit of the University with a request to provide assistance in their work.
- ✓ act as the initiator of any initiative that meets the interests of the spiritual, intellectual, and physical development of students;
- ✓ promptly assist in resolving conflict situations at different levels: respond to negative actions in the student environment in accordance with the provisions of the Code of Ethics.

**9. Responsibilities of the Student Council**

**9.1 The responsibilities of the Student Council include:**

This document is intended for internal use by employees of the Almaty Management University. Transfer of the document to external interested parties is carried out upon written request with the Rector's permission

- ✓ carry out work aimed at increasing the responsibility and demands of students to the level of their knowledge, fostering a careful attitude towards the property of the university, strengthening academic discipline;
- ✓ work with students to comply with the Internal Regulations of the University;
- ✓ carry out work on patriotic education of students and support socially significant initiatives of students;
- ✓ control the activities of student organizations;
- ✓ in case of violations of the Code of Ethics, regulations or inappropriate activities of the student organization, consider the further functioning and work of the organization;
- ✓ timely and in accordance with the established procedure, consider all applications received by the Student Council;
- ✓ carry out work in accordance with the Regulations and activity plan of the Student Council for the academic year.